



111. E Wacker Drive  
STE 1000  
Chicago, IL 60601  
Attn: Homeownership  
877-456-2656  
Mortgage@ihda.org

## SYSTEM ADMINISTRATOR FORM

**Dear IHDA Mortgage Participating Lender:**

Please use the form below to designate the system administrators for the IHDA reservation system that is used to originate loans. System administrators are individuals at your institution who will be responsible for general maintenance of your institution’s lender database including assigning log in information to new users and making users inactive when they no longer work at your company.

**Name of Lender:**

**Name of System Administrator #1:**

Email Address:

Telephone:

Grant Access      Remove Access      Update Contact Info      No Changes

**Name of System Administrator #2:**

Email Address:

Telephone:

Grant Access      Remove Access      Update Contact Info      No Changes

**Name of System Administrator #3:**

Email Address:

Telephone:

Grant Access      Remove Access      Update Contact Info      No Changes

Direct questions regarding this form to [Mortgage@ihda.org](mailto:Mortgage@ihda.org).